



Safety Bay Primary School

Respect ~ Responsibility ~ Resilience ~ Reflection ~ Relationships

Code of Conduct

Why have a code of conduct

Parent conduct and behaviour has a very influential effect on our children and the whole school community; *“Children learn best by example.”* Keeping this in mind, parents need to demonstrate appropriate behaviour at all times and be prepared to take responsibility for their actions.

The purpose of implementing a Parent Code of Conduct is to create a positive, comfortable and non-threatening environment for the students, staff and school community of Safety Bay Primary School.

To Whom it applies

The code of Conduct applies to all parents, including those on school committees e.g. P&C, School Board etc.

Parent Code of Conduct:

- Parents with an issue or matters of concern **will** use the appropriate channels so as not to disrupt school procedures.
- Parents will conduct themselves in a **courteous and respectful manner** towards other parents, students, teachers and administration staff **at all times**.
- Parents **must not** use derogatory language or violence in any form.
- Parents should show good sportsmanship at all times, whether this is at school, during sporting events, incursions, excursions or assemblies.
- Parents will **encourage** children to participate and follow the rules and the official's decisions.
- All parents will demonstrate **appropriate social behaviour** and be prepared to take responsibility for their actions.

Should any of the above be breached, the Principal will take appropriate action.

School Rules & Procedures:

- Should leave be required by a student to attend appointments etc. a leave pass must be arranged and obtained from the Administration Office prior to the child being removed from the classroom.
- Parents who wish to discuss matters with a teacher **are required** to make an appointment so that valuable teaching time is not lost.
- Parents are requested to update **medical records** and **contact details** so that in the case of an emergency, valuable time is not wasted and a clear picture of your child's health is at hand for referral by the school.
- The staff car park **is not to be used** for dropping off or picking up of students. At all times the pathways are to be used to gain access or to depart from the school. This is to guarantee safety for all those concerned.
- Students who cycle to school **must wear a helmet**, use the cross walk facilities (if possible) and **are not permitted to ride their bikes or scooters on the school premises**.
- Alcohol, drugs, smoking and dogs **are not permitted** on the school premises at any time.

The development of good communication and cooperation between Parents, Staff and School Administration can only lead to a safe, healthy and happy environment for all students and the wider school community.